

To,

All Heads of Departments/ Centers having QIP Candidates.

Sub: Norms regarding granting extension to QIP PhD candidates.

Dear Colleagues,

The following Note is towards clarifying certain issues regarding Norms for granting extension beyond 3 years and for allowing QIP PhD candidates to continue with PhD at the end of 3 years.

1. Study Leave is granted to a QIP Scholar from his/her institution only for 3 years. There is an official agreement between IITG and candidate's institution. Duration beyond 3 years is the responsibility of the candidate.
2. A further period of 6 months extension beyond 3 years is considered & provided for in the AICTE-QIP Rules depending upon recommendation of Supervisor/ Department. Payment of reduced rate of Living Allowances is considered on case basis and depending upon AICTE QIP Fund availability.
3. There is NO provision in the ordinances of IITG or QIP to convert QIP into **Part Time** or any other category.
4. Supervisors are requested not to forward/endorse/recommend letters put up by QIP scholars to them **which are addressed to candidates' Institution Heads**. All communications to QIP scholars' parent institution will be done by Coordinator-QIP-IITG. QIP scholars should approach QIP Coordinator for extension of Study Leave.
5. Supervisors and Departments are requested to note that issues of Release Certificates, Dates of absence, Bonds, Employment terms, Salary, Leave, Promotion and seniority etc are entangled with the '*3 years Study Leave*' undertaking between AICTE-IITG QIP- Candidates & their parent Institution. This is a legal document that goes into the candidates Personal Records in his/her institution. A release certificate is issued to the candidate indicating handing over of the candidate to parent institution. Hence it is requested that any clarification that are required by Supervisors may be sought from the Coordinator QIP/ Deputy Registrar- CET (HOSQIP).
6. All QIP candidates seeking extension beyond 3 years are invariably granted and the maximum duration of their PhD program is like regular candidates. However beyond 3 years matters like Leave, salary, etc are matters between Candidates and their employing institutions. IITG has no role to play beyond informing that an extension has been requested and that the candidate's registration continues as recommended by the Supervisors/ Departments. All other Academic matters are as per DOAA norms & instructions which are applicable to all PhD scholars in IITG.

The above may be brought to the notice of Faculty who are supervising PhD QIP candidates. Detailed Notes & Regulations are available in CET-QIP Office. A copy of the Format for QIP candidates application for extension is attached for reference.

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