

INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
TRAVELLING ALLOWANCE BILL (EXTERNAL CANDIDATES APPEARING INTERVIEW)

NAME OF THE CANDIDATE :
POST APPLIED FOR / DEPARTMENT :

PARTICULARS OF JOURNEY (from Station to Station)						Mode of journey (Air/Train/ Steamer/Bus)	Fare (Rs.)	Distance Travelled (in km)	Ticket Nos./ Remarks
Departure			Arrival						
Station	Date	Time	Station	Date	Time				

Total Amount Claimed (in Rs.)	FOR OFFICE USE ONLY (FINANCE & ACCOUNTS SECTION)		
<p>I do hereby certify that :</p> <p>The information mentioned above are true to the best of my knowledge.</p> <p>Date:</p> <p style="text-align: right;">Signature of the Claimant</p> <p>Please attach:</p> <p>(a) Tickets & proof of payment, where applicable.</p> <p>(b) In case of e-ticket (Air), Boarding Pass is mandatory.</p> <p>(c) Inward journey ticket in original, photocopy of outward journey ticket is to be submitted.</p> <p>Sign at the time of receiving the amount:</p> <p style="text-align: right;">Signature of the recipient</p>	Railways/Air/Steamer/Bus Fare (in Rs.)		
	(Rupees)		
	Head of Account :		
	Scrutinized by	AR (F&A)	DR (F&A)
Approval of the Competent Authority			
Dean (FA/AA/R&D)			