

INDIAN INSTITUTE OF TECHNOLOGY, GUWAHATI
MINUTES OF THE NINETEENTH MEETING OF THE HOSPITAL ADVISORY BOARD
Held on 10.02.2023

The 19th meeting of the Hospital Advisory Board (HoAB) was held on 10.02.2023 at 12:00 noon onwards in the Conference Room of the Deputy Director's Office, IIT Guwahati.

Prof. S K Kakoty, Deputy Director, presided over the meeting. The following members of the Board were present in the meeting:

- Prof. S K Kakoty, Deputy Director, Chairman
- Prof. T Punniyamurthy, DoFA, Member
- Prof. Diganta Goswami, Professor, Dept. of CSE, Member
- Prof. Anjan Dutta, Professor, Dept. of CE, Member
- Prof. Pratima Agarwal, Professor, Dept. of Physics, Member
- Dr. Ramesh Kumar Sonkar, Associate Professor, Dept. of EEE, Member
- Mr. Nanu Alan Kachari, TO-I, Dept. of CSE, Member
- Dr. Anuj Kumar Baruah, HoS, Medical Section, Member
- Mr. Aditya Kumar Gogoi, HoS, Maintenance Section, Member
- Dr. Leena Barua, CMO(SAG), Medical Section, Member
- Mr. Sarthak Saxena, VP, Gymkhana Council, Member
- Mr. Mohan Chandra Nath, Medical, Member Secretary

Prof. G Krishnamoorthy, Dr. Kaustubh Dasgupta and Mr. Jayanta Kumar Mout could not attend the meeting due to their preoccupation.

The following items were discussed in the meeting:

Item No. 1:

Confirmation of minutes and follow-up actions of the decisions/recommendations of the 18th meeting of HoAB, IIT Guwahati, held on 25.04.2022.

The action taken on the decision of the previous meeting was briefed to the Board members. The members suggested some recommendations as mentioned below:

On Item 1:

The Board advised that the Medical Section should send a representation seeking the status of the process regarding the **“Enhancement of the Ceiling limit for prolonged and complicated nature of treatment in case of Critical diseases from the presently fixed Rs. 2.5 lakhs to Rs. 5 lakhs of an employee under Rule 6.2 of Institute Medical Rules.”** Also, the Board asked to seek the Ministry's response in this matter.

On Item 2:

The Chairman of the Retired Person Medical Scheme (RPMS) committee informed the Board that a meeting in this regard will be held soon.

No other information was provided regarding the progress of RPMS.

R/19/01/2023:

The Board resolved to confirm the Minute of the 18th meeting of HoAB, IIT Guwahati, held on 25.04.2022 and the action taken on the decisions be noted as reported.

Item No.2:

Issue of free medical aid/care to the security personnel engaged in IIT Guwahati duties.

An official intimation regarding providing free medical aid/care to the security personnel engaged in IIT Guwahati duties was received from the Senior Security Officer. In this connection, a note was moved from the Administration Section along with the Gazette of India Notification (pl. see Chapter III, clause 6(I),(c)). In the notification, it is mentioned that:

“provide such annual health examination or test free of costs to such employees of such age or such class of employees of establishments or such class of establishments, as may be prescribed by the appropriate Government.”

The Board is requested to look into the matter and decide.

HoS, Medical informed the Board that consultation fees for emergency consultations for outsourced personnel are currently Rs 150.

R/19/02/2023:

The HoAB resolved that the consultation fees of Rs. 150 should be waived for the security personnel engaged in IIT Guwahati duties. Furthermore, the Board decided that the amount of Rs 150/- fee should be waived for all outsourced workers performing IIT Guwahati duties, including mess workers, horticulture laborers, electrician, plumber, and so on.

This waiver of the consultation fee for a concerned outsourced person *would be restricted to Emergency Treatment while on duty only*, as per the decision of Board members.

Item No.3:

Settlement of repudiated medical claim of Group Medical Insurance Scheme (GMIS), IIT Guwahati of Mr. Biswajit Debnath.

HoS, Medical informed that a medical reimbursement claim of Mr. Biswajit Debnath amounting to Rs 38,911/- was rejected by GMIS, mentioning the reason for rejection as “The surgical procedure was done under general anesthesia, and it was clearly mentioned as an “OPD Procedure” in the hospital receipt.” Also, the hospital charged money as an “OPD Bill/Receipt.”

The Board is requested to look into the matter and make recommendations as deemed fit.

R/19/03/2023:

The HoAB resolved that the claim submitted by Mr. Biswajit Debnath is not admissible as per Clause 10 of the GMIS Policy. Therefore, his claim is canceled. The Board suggested that Mr. Debnath once again approach the Insurer in this matter in order to get his claim.

Item No.4:

Renovation of Hospital Infrastructure.

- i) Conversion of the old Medical Section office into a physiotherapy unit.
- ii) Amalgamation of current Minor OT and Medical Laboratory.
- iii) Extension of the existing ECG room to the Emergency room.
- iv) Creation of a storage area for IITG Pharmacy in the spandrel area (opposite to the Emergency room)
- v) Renovation of the two nursing stations. At present, one is located on the ground floor and the other is on the 1st floor; both are in a dilapidated state and require urgent renovation.
- vi) *Creation of a Bio-Medical Waste treatment area below the ramp area of the IITG Hospital.*

The Board may look into the request made by the medical section and approve it or give advice.

R/19/04/2023:

The Board resolved to approve the proposal for hospital renovation as described at Item 4 (from points (i) to (vi)).

The Board suggested approaching Dean (IPM) in this matter.

Item No.5:

Provision of Life Insurance in Group Term Insurance Policy for Students.

HoS, Medical informed the Board that the current Group Term Insurance Policy for employees is not directly associated with the Medical Section. The Administration Section and the Accounts Section are the key sections for dealing with it.

The Board is requested to provide suggestions in this matter.

R/19/05/2023:

The Board discussed and stated that since GTIS is not within the purview of either the **Medical Section or HoAB**, the Student Representative should approach the Administration and Finance & Accounts Section through the appropriate section, namely Student Affairs, to seek information about the possibility of the “Provision of GTIS for students.”

Item No.6:

Reduction of the medical book reissue fee.

HoS, Medical informed the Board that, as per the earlier notification based on the recommendation of the Hospital Advisory Committee and the approval of the Director, this rate was fixed at Rs 500/- for reissuing medical books.

R/19/06/2023:

The HoAB resolved that the existing fine for providing a duplicate medical record book, in case of a lost medical record book, shall be reduced to Rs 250/- from the present Rs 500/- The Board also resolved that, on subsequent issuance of a new book in case of loss, the fine will be enhanced to Rs 750/-.

Item No.7:

Ambulance service for students.

The student representative informed the Board that there was no adequate ambulance facility for transporting students to hospitals. In support of the matter, he provided some instances of not getting ambulance service when required for transporting patients to the hospital.

HoS, Medical informed the Board that it is difficult to provide ambulance service to each & every student for patient care services, except in emergency cases. This is due to the limited number of Institute ambulances that operate 24 hours a day, seven days a week.

R/19/07/2023:

The Board discussed the matter, and on the suggestion of a student representative present in the meeting, the Chairman suggested exploring the possibilities for the procurement of e- rickshaws for transferring patients to nearby empaneled hospitals by consulting with the concerned sections.

It was also suggested that the services of e-rickshaws could only be availed of on a payment basis fixed by the Institute.

Item No.8:

Grievance portal for IITG Hospital.

HoS, Medical informed the Board that initially there was a Complaint Register for registering hospital complaints. However, as per the resolution of one MUG meeting, this register was replaced by a Complaint/Suggestion Box. This Complaint box has been replaced with a Feedback Register in accordance with the resolution of one HoAB meeting. This practice of maintaining a Feedback Register is still followed.

R/19/08/2023:

The Board discussed and resolved to constitute a committee to look into the Feedback Portal, comprising the following members:

1. Prof. Pratima Agarwal, Professor, Dept. of Physics, Member
2. Mr. Nanu Alan Kachari, TO-I, Dept. of CSE, Member
3. Vice President, Gymkhana Council, Member
4. One Institute Doctor serves as Member Secretary

The committee will examine the feedback received in the portal and sort out the key points for discussion and further consideration at the MUG meeting.

Item No.9:

Insurance service for students.

HoS, Medical, informed the Board that, at present, all the registered students at the Institute are eligible for a 1 lakh sum assured. Therefore, they are eligible for a cashless treatment facility in any of the network hospitals across India.

Moreover, all registered students of the Institute are eligible for reimbursement for OPD treatment. Also, there have been numerous cases in the past where it was found that there were various difficulties associated with credit-based systems.

The Board discussed the matter and rejected the item because the credit-based system may not be a viable option considering the financial liability associated with the issue.

No resolution was passed in this matter.

Item No. 10:

Food service for students admitted to the IITG hospital.

HoS, Medical informed the Board about a notification issued by the Student Affairs Section in which it is mentioned that when a student is admitted to the IITG Hospital, food will be provided from the hostel mess subscribed to by the student for that particular period. The HoS also added that during the process of hospitalization at the IITG Hospital, the details of the student are shared through e-mail with the *Dean, Associate Deans, and the HoS of the Student Affairs Section* for follow-up actions from their end.

The Board discussed the matter, and **No resolution was passed in this matter.**

Moreover, the Chairman informed the Board that a discussion will be held with the Dean of the Students Affairs Section about forming a better mechanism so that hostels may be informed by the hospital that their hostel student is admitted and food may be provided to them.

The meeting ended with a vote of thanks for all.

(Prof. S K Kakoty)

(Prof. T Punniyamurthy)

(Prof. Diganta Goswami)

(Prof. Anjan Dutta)

(Prof. Pratima Agarwal)

(Dr. Ramesh Kumar Sonkar)

(Mr. Nanu Alan Kachari)

(Dr. Anuj Kumar Baruah)

(Mr. Aditya Kumar Gogoi)

(Dr. Leena Barua)

(Mr. Sarthak Saxena)

(Mr. Mohan Chandra Nath)