



आई आई टी गुवाहाटी अस्पताल

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### **1. Follow-up action taken on resolutions passed in the meeting held on 11.03.2019 and confirmation of minutes of the meeting.**

**R/MUG/01/2019/1:** The members confirmed the minutes of the MUG meeting held on 11.03.19 and the follow-up action taken (at Annexure I) on the resolution passed in this meeting.

### **2. Holistic early intervention for children in IIT Guwahati with assistance from AIISH Mysuru.**

**R/MUG/01/2019/2(i):** The members resolved that **Restricted** may be approached to get in touch with one of the alumni of AIISH Mysuru who is presently residing in Guwahati so as to explore possibility of holistic early intervention for children in IIT Guwahati.

**R/MUG/01/2019/2(ii):** Members also resolved for taking permission from Competent Authority for organising *special awareness camps or talks* in IIT Guwahati on this matter with the help of experts from AIISH Mysuru.

### **3. Inclusion of member from Institute Officer Forum in MUG.**

**R/MUG/02/2018/3:** The members resolved to invite nominations from the Officer Forum for inclusion of a member from the officer forum into MUG.

### **4. Availability of feedback registers at the reception and regular comments on feedback given by the visitors.**

**R/MUG/01/2019/4:** The members resolved to send a representation to HoAB to discuss the matter regarding feedback register in the hospital.

### **5. Appointment of Dermatologist**

**R/MUG/01/2019/05:** The members resolved to request the Authority for organising special Dermatology OPD camp once in a month in IIT Guwahati Hospital.

### **6. Prescription for a maximum of three days.**

**R/MUG/01/2019/06:** The members resolved that the medicines should be prescribed for maximum of 05 days for students other than the regular medicines for Diabetes mellitus, Hypertension or any other chronic illness.

### **7. Providing a bill for the medicines given to the patient.**

**R/MUG/01/2019/07:** The members resolved that genuine bills should be issued to all the patients and at time of issuing medicines from the Pharmacy. Members also resolved to take strict action against those found guilty in issuing incorrect bills for medicines issued from the hospital pharmacy. The members also suggested that any matter where bills are not issued should be immediately reported to the Hospital Authority.

### **8. Availability of weight machine near to the hospital reception.**

**R/MUG/01/2019/08:** The members resolved to explore the possibility of buying a *heavy duty weighing machine* for the hospital. The General Secretary, HAB was asked to conduct a survey and come up with proposal for buying such machine which is feasible for the hospital use and has greater durability.

**9. Procedure to return back unused medicines, a log register maintenance for the same.**

**R/MUG/01/2019/09:** The members resolved to maintain a *log register for unused medicines* returned to the hospital. The General Secretary, HAB was requested to prepare a log register for this purpose. The members also suggested that all unused medicines can be returned to the hospital and matter should be coordinated through Institute Mid-Wife for keeping a log register for maintaining the records of the unused medicines.

**10. Increasing the frequency (of availability) of dentist.**

**R/MUG/01/2019/10:** The members resolved to take up the matter with the presently serving Dentist of IIT Guwahati Hospital to increase either the number of visits per week or the visiting hours per day to attend maximum number of patients.

**11. One radiologist is needed for such a big campus.**

**R/MUG/01/2019/11:** The members resolved to explore possibility of engaging a radiologist for IITG Hospital in future and pursue the matter with Competent Authority of the Institute. However, the members felt that building a radiology set-up involves *systematic planning, huge recurring cost and infrastructure*.

**12. Minimum two senior doctors should be there as resident doctors.**

**R/MUG/01/2019/12:** The members of MUG resolved for taking up this issue of in campus Medical Officers with higher authorities of the institute and better accommodation facility for Institute doctors in case of future recruitment. The HOS Medical Section again emphasised on requirement of a minimum of 50 % in-house permanent staff for smooth running of the hospital.

**13. All allergic plants should be uprooted from the campus as many kids are suffering.**

**R/MUG/01/2019/13:** The members of the MUG resolved to take up the issue with the Engineering Section for uprooting all allergic plants from the Institute campus to prevent occurrence of allergic ailment in children.

**14. Regular fogging should be done in the campus.**

**R/MUG/01/2019/14:** The members of the MUG resolved for approaching the Establishment Section for regular fogging in the campus especially at onset of the rainy season for preventing occurrence of mosquito-borne diseases.

**15. Exploring the possibility of creation of an online portal for seeking the appointment of institute doctors(s)/visiting doctors.**

**R/MUG/01/2019/15:** The proposal was turned down as it is operationally and functionally not feasible as some of the members of the committee explained the difficulty that will be faced in implementation of the proposal.

**16. Inclusion of additional student member in MUG.**

**R/MUG/01/2019/16(i):** The members resolved for inclusion of General Secretary of HAB and General Secretary of Students' Welfare Board as the *Ex-officio* members of the MUG in future.

**R/MUG/01/2019/16(ii):** The members of MUG resolved for *inclusion of additional student member* in the present MUG.

**17. Preparation of roster for scheduling MUG meeting dates.**

**R/MUG/01/2019/17:** The members of MUG resolved for preparing a *roster* for scheduling of conducive dates for all MUG meetings in future. The Members asked General Secretary HAB to help in this matter and suggested for taking cue from Institute Academic calendar for schedule of dates for MUG meetings in future.