



आई आई टी गुवाहाटी अस्पताल

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### **1. Follow-up action taken on resolutions passed in the MUG meeting held on 20.10.2020 and confirmation of minutes of the meeting.**

**R/MUG/03/2020/1:** The members confirmed the minutes of the MUG meeting held on 20.10.2020 and the follow-up action taken on the resolution passed in this meeting.

### **2. Proposal for amendment in Ambulance Rules of the Institute.**

**R/MUG/03/2020/2:** The members resolved that Medical Section must come up with a comprehensive policy on ambulance use within 01 month. The members also suggested for incorporating the *penalty or punishment clause* for ambulance misuse in the policy document.

### **3. Proposal for maintenance of ambulance by the Medical Section.**

**R/MUG/03/2020/3:** The members resolved that a representation be sent to the Institute Authority for allotting a designated fuel imprest to the HOS Medical Section for fuel refill of all the ambulances and also handover the task of minor repair of ambulance to a ceiling limit of Rs5000.00 to the Medical Section under the same account head as that of the fuel imprest or some other account head for ambulance repair in future. The members also suggested that the Medical Section should also tie-up with some nearby fuel refilling station for this purpose. The members suggested for making provision for paying *monthly fuel bills* for fuel refill. However, members suggested that the responsibility of major repairs pertaining related to the Ambulances should remain with the Establishment Section in future.