

## Call Letter

To,

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**Sub: Call letter for *Interview* for admission in to Ph D programme of the Centre for Nanotechnology, for the session to start from January 2017.**

Dear Mr./Ms.....,

With reference to your application for admission in to Ph D programme of the Centre for Nanotechnology, you are hereby requested to appear for *Interview*, in the Conference Hall, of the Department, at **9 A.M**, on **02.12.2016**

Please note that:

- (1) The **First List** of selected candidates shall be displayed in the Institute's website <http://www.iitg.ernet.in/acad/AdvtNotificationPhDDec2016/WebAdvtNotificationPhDAdmissionDec2016.htm> within about two weeks **after conclusion of the *Interview***.  
**If selected, you will be required to reserve your offered seat by depositing full admission fee (as per details as indicated at ANNEXURE-A)\*by scheduled time to be notified; failure to which your provisional admission offer shall be cancelled.**
- (2) Subject to vacancy of seats, if any further selection list is drawn, candidates shall be intimated through e-mail. Candidates not having e-mail id shall be intimated through Fax, ***provided such fax numbers are correctly stated in his/her admission*** application form. Otherwise, the candidates shall have to keep on visiting the Institute's website <http://www.iitg.ernet.in/acad/AdvtNotificationPhDDec2016/WebAdvtNotificationPhDAdmissionDec2016.htm> to know about any updated admission result status.

Note: \* In case you decide to withdraw from the programme by intimating (sending also the copy of your Admission Fee deposit receipt, without which your request for withdrawal will not be valid) the Institute, through its Fax No. 0361 – 258 2090, e-mail : acadoff@iitg.ernet.in, **latest by 24-12-2016**, a sum of Rs.1,000/- only shall be deducted from your admission fee deposit, and the balance amount shall be refunded to the address, to be specified by you in the fax letter. **Otherwise, only refundable portion of your admission fee deposit shall be returned** to you. Refund of fees for withdrawal cases will be sent from IIT Guwahati by around 15-03-2017.

Contd...P/2/3

Also, please note the following:

- (a) (1) Firstly, you will be required to bring your downloaded and signed copy of the Online Application Form (*If due to some reasons, you filled-up more than one online application forms, you have to bring the latest and updated one only*), **ALONG WITH:**
- (i) your coloured photograph of size 4.5 cm. x 3.5 cm., affixed on it;
  - (ii) **Original Demand Draft** for Rs.150/- (Rs.75/- for SC/ST/PwD candidates), from any nationalized bank, in favour of INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI, payable at Guwahati;
  - (iii) attested copy of your Date of Birth Certificate (if DoB is not mentioned in your Class X/XII Pass Certificate/Mark Sheet);
  - (iv) **if applicable**, attested copy of your Caste Certificate [*Please note that OBC (Non-creamy Layer) Certificate will have to be as per format prescribed in our Admission Notification for PhD programme, **and issued by the competent authority on or after 01-04-2015, failure to which you will be considered under 'General' category***];
  - (v) **if applicable**, attested copy of your 'PwD' Certificate;
  - (vi) **if applicable**, the appropriate **Form in original** relating to candidate's Category [Sponsored (Full-Time)/Self-Financed/IITG's Project Staff/Part-Time/External] - *as per format prescribed in our Admission Notification for PhD programme*;
  - (vii) attested copies of Pass Certificates and Mark Sheets [ **Mark Sheets should be complete for all semesters/years** of your educational qualifications (from Class X onwards)];
  - (viii) **as may be applicable**, attested copy of your valid GATE/CEED/NET(JRF)/INSPIRE Score Card (*This is a MUST, unless your qualifying degree is ME/MTech/MDes/MArch/MD/ MVSc/ MPharm OR Four-year Bachelor's degree in engineering/Technology or equivalent in a relevant area, with a Postgraduate Degree in Management Science(Finance) or MBA with Finance specialization or equivalent (for Construction Management area of Civil Engineering) OR Master's (M.A./M.Sc.) degree from an Indian Institute of Technology (IIT) with minimum CPI of 8.0 OR a Bachelor's (BTech/BDes) degree from a Centrally Funded Technical Institution(CFTI) with minimum CPI of 7.0*]; and
  - (ix) **as may be applicable**, attested copy of Certificates relating to your professional experience etc..
- (2) **As may be applicable** , you are also required to bring all **ORIGINAL documents relating to** points (a)(1) (iii), (iv), (v), (vi), (vii), (viii) and (ix), for verification on the day of your **Interview**.

- (b) If you have appeared in the qualifying degree examination and your results are awaited OR you are going to appear in all the subjects of your qualifying degree examination before 25-11-2016, you may appear in the **Interview**. Please note that, for such candidates, selections shall be provisional. And all provisionally selected candidates shall have to produce their original pass certificates and Mark Sheets of the qualifying degree examination latest by **30-01-2017**, for regularization – failure to which their admissions shall stand automatically cancelled.

Prof. Roy Paily P  
HoC, Centre for Nanotechnology  
IIT Guwahati

## ANNEXURE-A

**For New PhD/Dual(MTech+PhD) students for January-May 2017 Semester (First Semester)**

Sl. No.	Items	Periodicity	Amounts (Rs.)
1.	Admission fee	One Time	150
2.	Thesis Fee	One Time	950
3.	Provisional Certificate Fee	One Time	100
4.	Medical Examination Fee	One Time	100
5.	Student Welfare Fund	One Time	200
6.	Identity Card Fee	One Time	50
7.	Tuition Fee *	Per Semester	2,500
8.	Examination Fee	Per Semester	350
9.	Registration / Enrolment Fee	Per Semester	200
10.	Gymkhana Fee	Per Semester	200
11.	Medical Fee	Per Semester	100
12.	Institute Caution Money	One Time (Refundable)	1,000
13.	Library Caution Money	One Time (Refundable)	1,000
14.	Hostel Admission Fee **	One Time	400
15.	Hostel Rent **	Per Semester	1,000
16.	Hostel Fund**	Per Semester	400
17.	Fan, Electricity and Water Charges **	Per Semester	2,000
18.	Hall Caution Money **	One Time(Refundable)	1,000
19.	Students' Brotherhood Fund (SBF)	Per Semester	50
20.	Group Medical Insurance Scheme(GMIS) Premium for 2016-17	Per Year	1,500
<b>Total (1 to 20) for General/OBC(NCL) category - (Without mess related fee / deposit)</b>		<b>Hosteller</b>	<b>13,250</b>
		<b>Non-hosteller</b>	<b>8,450</b>
<b>Total (1 to 20) for SC / ST / PwD category - (Without mess related fee / deposit)</b>		<b>Hosteller</b>	<b>10,750</b>
		<b>Non-hosteller</b>	<b>5,950</b>
<b>Mess related Collections for all hosteller students:</b>			
Sl. No.	Items	Periodicity	Amounts (Rs.)
21.	Mess Deposit	One Time (Refundable)	2,600
22.	Hall Mess Establishment Charges	One Time	1,000
23.	Mess Advance	First Semester	11,495
<b>Total (21 to 23)</b>			<b>15,095</b>
<b>GRAND TOTAL (1 to 23) FOR GENERAL/OBC(NCL) CATEGORY - WITH MESS RELATED FEE / DEPOSIT</b>		<b>Hosteller</b>	<b>28,345</b>
		<b>Non-hosteller</b>	<b>8,450</b>
<b>GRAND TOTAL(1 to 23) FOR SC/ST/PwD CATEGORY- WITH MESS RELATED FEE / DEPOSIT</b>		<b>Hosteller</b>	<b>25,848</b>
		<b>Non-hosteller</b>	<b>5,950</b>
* SC / ST/ PwD students are not required to pay Tuition Fees			
** These are Hostel related Fees to be paid by Hostellers only.			

**INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI – FINANCE AND ACCOUNTS SECTION**  
**Admission into PhD Programme under Regular Category – Bank Account Details to Receive TA for attending Interview/ Selection Process**

1. Name of the Candidate :
2. Application Number :
3. Appeared/Appearing for Selection Process/Interview for admission into:  
 Academic Programme : Ph.D. / Dual Degree Ph.D. under Regular Category
- Academic Department/ Center :
- Date of Selection Process/Interview :

4. Candidate's Mobile Phone No. : 

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Kindly make payment of my entitled TA to the Bank Account mentioned below through online transaction.  
*(Please provide only Savings Bank account's detail. Write legibly and ensure the correctness of the information)*

5. Account Holder's Name <i>(Write in Capital Letters)</i> :																				
Bank Account Number :																				
Bank Account Type :	Savings Bank Account																			
Name of the Bank :																				
Name of the Branch :																				
IFSC Code :																				

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold IIT Guwahati responsible.

Date: \_\_\_\_\_ **Signature of the Candidate**  
*(For Office use of Academic Department / Center)*

The candidate appeared for selection process of PhD / Dual Degree PhD programme under Regular Category. Forwarded to F & A Section along with TA form and supporting documents for necessary payment.

Date: \_\_\_\_\_ **Signature of Dealing Staff of Dept./Center**  
*(For Office use of Finance & Accounts Section)*

TA Bill No. \_\_\_\_\_ is checked and entitled TA amount of Rs. \_\_\_\_\_ is passed for payment through bank online transaction.

Date: \_\_\_\_\_ **Signature of Dealing Staff of F&A Section**

**INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI**  
TRAVELLING ALLOWANCE BILL (EXTERNAL CANDIDATES APPEARING INTERVIEW)

**NAME OF THE CANDIDATE** :  
**POST APPLIED FOR / DEPARTMENT** :

PARTICULARS OF JOURNEY (from Station to Station)						Mode of journey (Air/Train/ Steamer/Bus)	Fare (Rs.)	Distance Travelled (in km)	Ticket Nos./ Remarks
Departure			Arrival						
Station	Date	Time	Station	Date	Time				

<b>Total Amount Claimed (in Rs.)</b>	<b>FOR OFFICE USE ONLY (FINANCE &amp; ACCOUNTS SECTION)</b>		
<p>I do hereby certify that :</p> <p>The information mentioned above are true to the best of my knowledge.</p> <p><b>Date:</b></p> <p style="text-align: right;"><b>Signature of the Claimant</b></p> <p><b>Please attach:</b></p> <p>(a) Tickets &amp; proof of payment, where applicable.</p> <p>(b) In case of e-ticket (Air), Boarding Pass is mandatory.</p> <p>(c) Inward journey ticket in original, photocopy of outward journey ticket is to be submitted.</p> <p><b>Sign at the time of receiving the amount:</b></p> <p style="text-align: right;"><b>Signature of the recipient</b></p>	<b>Railways/Air/Steamer/Bus Fare (in Rs.)</b>		
	(Rupees ..... .....)		
	<b>Head of Account :</b>		
	<b>Scrutinized by</b>	<b>AR (F&amp;A)</b>	<b>DR (F&amp;A)</b>
<b>Approval of the Competent Authority</b>			
<b>Dean (FA/AA/R&amp;D)</b>			