

## **Minutes of the Third SAB PhD council Meeting (28/8/2015)**

The meeting was conducted with the DPPC PhD members and Centre representatives. A total of 5 council members along with SAB PhD rep were present in the meeting.

### **PhD Council members present in the 3<sup>rd</sup> meeting:**

Swapnendu	Math
Sudheer	Civil
Sanjeev	Energy
Prahlad	Physics
Balwant	Biotechnology

**Newly elected members under SAB PhD Council executive affairs were also present, namely**

Garima	Spokesperson
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**Ankit Dalal : (EEE)** had reported his unavailability via mail prior to the meeting.

### **Following agendas were discussed in the meeting:**

#### **1) Uniform attendance:**

All most all the department is going to have Biometric attendance from 1<sup>st</sup> of September. In this case a uniform time frame needs to be proposed for all Departments.

#### **2) Intra IIT Workshop:**

Intra IIT workshop is planned to be scheduled to conduct during the month of October to December. Each month four Departments will conduct their workshop accordingly to their own suitable date and time.

Here each departmental representative will have to come up with some demanding topics by discussion with their fellow departmental members (Instrument working and operating, software hands on demo. etc.) that can engage more and more participation of the research scholars in general.

Civil Department RSF has already came up with an event "Research Wave" on 10<sup>th</sup> of October. Here is the link below.

<https://www.facebook.com/events/1661715450730046/>

**3) Research Scholar Form (RSF) formation in each Department:**

For those departments who have still not form their RSF, they can get the approval from their departmental Head, and form their RSF. An application format to Head and all about RSF will be attached herewith as an enclosure.

By

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